Salem Keizer School District

Student Threat Assessment System

Threat Response Dismissal Form

After an incident of concern has been reported, investigate the incident using Salem-Keizer threat response procedures and collaborate with another trained member of your site Level 1 team (school counselor or school resource officer). Refer to the Level 1 Protocol for assistance in determining if the situation warrants consideration for a Level 1 Assessment. This form is to be completed by a school administrator after investigating and determining that a situation does not necessitate a Level 1 Assessment.

**Student’s Name:**       **Student ID#:**       **Date:**

**Administrator Name:**       **School:**

**Staff Involved in Dismissal Decision:**

Description of the incident:

Actions taken (e.g. student interview, witness interview, consequence given, etc.):

Reasoning for not initiating a Level 1 Assessment:

      After investigation, it was determined that the report was false.

      After investigation, the communication or incident was not confirmed.

      Other (Explain):